

2021-2022 學年收生安排

	事項	日期	備註
1	派發報名表 (不設限額收取入學申請表)	2020年1月1日	可到本校索取或從網站下載: https://ktns.caritas.org.hk/page.aspx?73%2feWedQ4wdJt1aSfe4viA%3d%3d
2	接受報名 (親身遞交或郵寄,信封請註明【入學申請】,請留意在信封上貼上足額郵票,若郵資不足的郵件,一律會由香港郵政處理)	2020年8月1日起	-請提供以下資料申請報名: 1. 填妥之申請表; 2. 兒童出生證明書副本一張; 3. 兒童證件相一張; 4. 回郵信封3個(已貼上足夠郵資及寫上回郵地址); 5. 報名費 \$40(*已繳費用,概不退還*) 5.1. 遞交申請表時繳交現金 5.2. 郵寄支票,抬頭「明愛堅尼地城幼兒學校」或「Caritas Nursery School - Kennedy Town」,請背書兒童姓名。
3	家長自行申請 「2021/22 幼稚園入學註冊證」	2020年9月至11月	「2021/22 幼稚園入學註冊證」申請資料及表格可在教育局網頁查閱及下載(https://eform.one.gov.hk/form/edb005/tc/),或到各區民政事務處、郵政局、教育局區域教育服務處及學生資助辦事處索取。
4	課程簡介會	2020年10月17日	課程簡介會 簡介學校的辦學宗旨及課程(需預先報名,簡介會只招待家長,恕未能提供兒童暫托服務,報名請與本校聯絡)
5	截止接受報名	K班(3-6歲): 2020年10月31日 2歲班: 2020年12月31日	逾時逾交申請者,將視為候補申請,待本校有學位空缺時再作處理。
6	發信通知約見安排	K班(3-6歲): 2020年10月下旬 N班(2歲班): 2020年11月上旬	K班(3-6歲)兒童年齡於2021年9月1日足2歲8個月才獲安排約見 N班(2歲班)兒童年齡於2021年9月1日足2歲於2020年11月28日安排約見 N班(2歲班)兒童年齡於2021年9月1日不足2歲於2020年12月12日安排約見
7	新生面見日	K班(3-6歲): 2020年11月7日 N班(2歲班): 2020年11月28日 2020年12月12日	日期將由校方決定,以廣東話及小組形式進行。
8	發信通知申請結果及註冊日期	K班(3-6歲): 2020年12月18日前 N班(2歲班): 2020年12月底前	校方將以書面個別通知家長。
9	辦理註冊手續 (繳交之註冊費款項將於2021年9月份學費內扣除/退回,倘中途放棄學位者,已繳付之註冊費恕不退還)	K班(3-6歲): 2021年1月7-9日 N班(2歲班): 2021年1月下旬~ 2月上旬	-註冊時請提交以下文件: 1. 「2021/22 註冊證」正本 2. 註冊費 1570元正 繳交註冊費 1570元正
10	處理候補申請	K班(3-6歲): 2021年1月10日後	校方將以書面個別通知家長。

*家長亦可前往教育局網頁參閱有關2020/21學年幼稚園幼兒班(K1)收生安排。

2021-2022 年度幼兒入學申請須知

收生程序、考慮取錄因素及準則

1. 收生程序

- 1.1 香港明愛轄下11所幼兒學校及幼稚園招生資料已於主曆2020年9月3日刊登於公教報；有關本校之報名手續，包括索取及遞交報名表方法，歡迎瀏覽網頁：
<http://ktns.caritas.org.hk/>
- 1.2 填妥表格後，請連同幼童的出生證明書副本及三個回郵信封（分別貼上足夠郵資，信封面請以中文書寫兒童姓名及地址）
- 1.3 繳交報名費用港幣四十元正（若郵寄入學申請表，可用劃線支票付款，支票抬頭請寫『Caritas Nursery School - Kennedy Town』或『明愛堅尼地城幼兒學校』），校方不會退還已繳交的報名費。
- 1.4 郵寄或親身交到本校：
郵寄：信封上註明【入學申請】，請留意在信封上貼上足額郵票，若郵資不足的郵件，一律會由香港郵政處理）
親臨遞交表格時間：星期一至五 上午10時至下午6時，星期六 上午10時至下午2時
【本校不接受傳真或電郵方式遞交報名表格】
- 1.5 已取錄之新生，校方會在每年3至4月舉行新生家長會，闡釋入學安排；倘日後有棄位者，校方會安排候補生辦理註冊手續；
- 1.6 按機構行政指引，所有未被取錄之學童報名表將儲存一年後銷毀，期間家長倘有查詢，亦可直接與校方聯絡。

2. 新生面見安排

- 2.1 為減低幼兒對陌生環境的抗拒，請安排一位成人陪同幼兒進行面見
- 2.2 面見以廣東話及小組形式進行，透過與家長及兒童個別交談並觀察幼兒遊戲情況

3. 考慮取錄因素及準則：

基於學位有限，以下僅為考慮因素，取錄權由校方決定
(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄)

- 3.1 兒童年齡於9月1日足齡2歲8個月(幼兒班)或2歲(幼初班)。
- 3.2 按學校每學年班級人數取錄；
- 3.3 兒童面見時的表現；
- 3.4 家長認同學校的使命與教育目標；
- 3.5 父母雙方均需出外工作，需要全日幼兒服務；
- 3.6 有兄姊為本校現讀學生，方便家長接送；
- 3.7 有兄姊為本校畢業生(修畢高班課程)；
- 3.8 有社會及照顧需要；
- 3.9 居住中西區，就近入學；

4. 2021/22 註冊證正本及註冊費

- 4.1 2021/22 之註冊費為港幣\$1570(K班)及持有效的入學註冊證正本/\$1570(N班)。如有關兒童於新學年入讀本校，繳交之註冊費將於2021年9月份學費內扣除/退回，若家長於註冊後決定為子女轉校，請以書面通知本校。本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。



Caritas Nursery School – Kennedy Town

Information on Admission to K1-K3/ N1 Class in the 2021/22 School Year

School Information

Please click the following Education Bureau (EDB) website and the school website for more information:

<http://ktns.caritas.org.hk>

Application submission

1. Collection of Application Forms (No quota)

Application forms can be obtained from school in person or download from school website:

http://cc.caritas.org.hk/apply_2016.htm

2. Return of Application Forms (No set quota)

i. **Return Method:** Please submit the completed application form in person / by post together with the following documents required:

- ✓ copy of birth certificate;
- ✓ two self-addressed stamped envelopes;
- ✓ a recent photo of the applicant
- ✓ Application fee HK\$40 (cash or a crossed cheque for HK\$40(made payable to Caritas Nursery School – Kennedy Town). The application fee is non-returnable whether the application is successful or not.

ii. Return Period:

- ✓ Submit in person : Monday to Friday 10:00a.m. to 6:00p.m. and Saturday 10:00 a.m. to 2:00p.m.
- ✓ Submit by Post : Please mark “Application for admission” on the envelope .
- ✓ **For K1 class:** Application Form and required documents should be submitted **on or before 31st October 2020 . Fax or e-mail application will not be accepted.**
For N1 class: Application Form and required documents should be submitted **on or before 31st December 2020. Fax or e-mail application will not be accepted.**

Interview arrangement

1. The Nursery School will arrange interview for all applicants.
2. **For K1 class:** Interviews will be conducted on **7 November 2020**. The interview schedule will be sent to all eligible applicants by post in **November 2020**.
For N1 class: Interviews will be conducted on **28 November 2020** The interview schedule will be sent to all eligible applicants by post in **November 2020**.
3. Individual interviews will be arranged. We will observe the child’s behavior and interview with the parents.
4. Parents are required to accompany their child for the interview.
5. Interview will be conducted in Cantonese. Please contact us at 28168008 if interpretation / translation service is required.

Admission Criteria and Factors for Consideration

As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place. Our school has the final interpretation and decision on the factors concerned.

1. **For K1 class** : the child should be at least 2 years and 8 months old when she/he is admitted in 1 st September 2021.
For N1 class : the child should be at least 2 years old when she/he is admitted in 1 st September 2021.
2. The number of school places available in that school year.
3. Interview performance of the child.
4. The alignment of the parents' view with our school mission and values.
5. The applicant from families in needs for whole day / long whole day Edu-care service will be given due priority consideration.
6. The applicant with sibling(s) currently studying in our school will be given due priority consideration.
7. The applicant has sibling(s) of our school's graduated alumni.
8. The applicant with social needs.
9. Residents in the Central and Western district.

Announcement of Admission Results

We will inform parents of the K1 admission results 2 weeks after the interviews by post.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from **7 to 9 January 2021** ("Centralised Registration Dates") by submitting the original of the "2021/22 Registration Certificate (RC)" to our school and paying the registration fee.
2. The registration fee for 2021/22 is HK\$ 1,570(K class)/ HK\$ 1,570(N class). For those admitted children, the registration fee will be deducted from the school fee in September 2021.
3. If parents cannot submit the "2021/22 RC" during registration, our school may not be able to complete registration for the child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period (September to November 2020).
4. Should parents decide to change school after registration, please notify to us in writing. We will return the "2021/22 RC" but the registration fee will not be refunded. Upon obtaining the "2021/22 RC", our school will no longer keep the school place for the child.
5. Applicants on waiting list will be notified if there were availability after the Centralized Registration Dates.

Enquiry

Should there be any enquiry, please contact us at [28168008](tel:28168008).

References can be obtained from the following website:

*Admission Arrangements for K1 Places in Kindergartens for the 2021/22 School Year

<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index.html>

Admission Schedule of 2021/22 School Year

	Schedule	Date	Notes
1	Distribution of Application Forms (No quota)	From 1 January 2020	Parents can obtain the Application Forms from our Nursery School or downloaded online https://ktns.caritas.org.hk/page.aspx?73%2feWedQ4wfJhnHqGia3Yg%3d%3d
2	Return of Application Forms (Please ensure the full fare is paid by post and state "Application Form" on the envelope)	1 August 20 onwards	Please provide the following when submitting the Application Form: 1. Completed application form 2. A copy of Birth Certificate of the applicant 3. A recent photo of the applicant 4. 2 self-stamped envelopes for return-mail 5. Application fee HK\$40 (cash or a crossed cheque payable to "Caritas Nursery School – Kennedy Town") (*Payment non-refundable*)
3	Parents are required to submit an application for the "2021/22 Registration Certificate for Kindergarten Admission" to EDB from September to November 2020	September 2020 to November 2020	The "2021/22 RC" will be opened for application in September 2020. Please be reminded that if parents cannot submit the "2021/22 RC" during registration, we may not be able to complete registration for the child. Hence, parents are required to submit application for the Registration Certificate Admission to EDB within the specified period.
4	Introduction of curriculum	17 October 2020	The introduction of the school's mission and curriculum talk will only be available to parents.
5	Deadline of Application	K1-K3class: Before 31 October 2020 N class: Before 31 December 2020	Applicants who have overdue applications will be considered as alternate applications and will be dealt with when there is a vacancy in the school.
6	Interview Confirmation	K1-K3class: Late October 2020 N class: Late November 2020	To be eligible for interview, the child must: -reach the age of 2 years 8 months when he/she is admitted to K1 class in 1 September 2021 - reach the age of 2 years when he/she is admitted to N class in 1 September 2021 (Interview day: 28 November 2020) -not reach the age of 2 years when he/she is admitted to N class in 1 September 2021 (Interview day: 12 December 2020)
7	Interview	K1 – K3 class : 9 November 2020 N class: 30 November 2020 28 December 2020	Schedules will be arranged by our school. Parents are required to accompany their child (ren) to the interview.
8	Notification of interview result and registration date for 2021/22 school year admission	K1 – K3 class : On or before 18 December 2020 N class: Before December 2020	The school will inform individual applicant in written by post.
9	Registration of successful applicants	K1 – K3 class : 7-9 January 2021 N class: Between late January 2021 and early February	Please register in person together with the following: 1. 2021/22 Registration Certificate for Kindergarten Admission (original copy) 2. Registration fee HK\$ 1,570 Registration fee HK\$ 1,570
10	Applicants on waiting list	K1 – K3 class : After 10 January 2021	The school will inform individual applicant in written by post.

(由校方填寫)
CR NO./YEAR/CP NO.
編號： _____ / _____ / _____
登記日期： _____



香港明愛學前教育及扶幼服務
明愛幼兒學校/幼稚園
入學申請表

兒童相片

兒童姓名 (中文) _____ (英文) _____ 性別 _____

出生日期 _____年____月____日 出生地點 _____ 出生證明書號碼 _____

年齡 _____ 家庭宗教 _____ 籍貫 _____

住址 _____

電話 _____ 電郵地址 _____ 家長使用語言 _____

曾就讀幼稚園/幼兒學校 _____ 班級 _____ 現擬申請之班級 _____

有否子女/親屬/朋友/現在/曾經在本校就讀 有 姓名 _____ 與兒童關係 _____
 無

家庭成員概況

	父親	母親	監護人
中文姓名			
英文姓名			
身份證號碼(首4個字母及數字)			
教育程度(小學/中學/大學/其他)			
職業			
工作電話號碼			
手提電話號碼			
工作地區			
監護人與兒童關係	不適用	不適用	

其他同住的家庭成員 (包括同住的未婚子女及受供養的父母):

姓名	性別	年齡	與兒童關係	職業/就讀班級

認識本校途徑： 親屬 / 朋友 / 網頁 / 學校活動 / 地區活動
(可選擇多項) 其他 (請列出): _____

家長選擇本校原因：

家長會否申請學費減免計劃： 會 不會

備註：

個人資料收集聲明

- 本服務收集你及貴子弟的個人資料，目的是為你提供所需要的服務或援助，並作為監察、檢討及改進服務質素之用。
- 以上的資料除了給本服務的職員使用外，亦會視乎需要而轉交有關的支援部門／機構。
- 你可以要求查閱及改正本服務備存你及貴子弟的個人資料。

本人聲明所報資料屬實

家長簽名： _____

日期： _____

(由校方填寫)

入校日期： _____

離校日期： _____ 離校原因：升小一/搬遷/其他 _____

備註： _____

學費減免初步計算：

1. 家庭全年總收入： _____ 2. 家庭成員總人數： _____

3. 預計學費可減免幅度： 100% 75% 50% 不獲減免